

**METROPOLITAN SCHOOL DISTRICT OF MARTINSVILLE**

**389 East Jackson Street, Martinsville, INDIANA 46151**

**NOTICE TO VENDORS**

**Request for Proposals to Develop and Construct New Elementary School and Athletic Facility Project(s)**

The Board of Education (the “Board”) for the Metropolitan School District of Martinsville, Indiana (“School Corporation”), issues this Request for Proposals / Qualification (“RFPQ”) to qualified entities (“Offerors”) interested in submitting Proposals and Statement of Qualifications to develop, design, construct, operate and transfer improvements related to new elementary school projects and new athletic facilities under a public-private partnership.

Notice is hereby given that the School Corporation will receive sealed proposals up to 2:00 p.m. December 16, 2024, local time at the MSD of Martinsville Administration Building, 389 East Jackson Street, Martinsville, Indiana 46151,. Mailed proposals must be received no later than December 16, 2024, at 2:00 pm local time. Use of a service such as FedEx or UPS that assures timely delivery and confirms such delivery is highly encouraged.

Proposals must be submitted in a sealed envelope or box marked plainly “RFP/Q – New Elementary School and Athletic Facility Projects – DO NOT OPEN,” on the outside of the envelope or box.

Proposals shall conform fully to specifications that are on file in the MSD of Martinsville Administration Building, 389 East Jackson Street, Martinsville, IN 46151, or available to download from <https://msdofmartinsville.org/>.

Packets should include one (1) original and three (3) copies of the proposal. An additional electronic copy on a flash drive or e-mailed to Courtney Vandeventer ([courtney.vandeventer@msdmartinsville.org](mailto:courtney.vandeventer@msdmartinsville.org)) is also preferable but optional. Proposals shall be submitted with an Indiana State Board of Accounts styled non-collusion affidavit, which must be signed and executed. No exceptions will be allowed.

The sealed proposals will be opened at a meeting set for December 19, 2024, at the regular board meeting at the Central Education Center 389 E Jackson St Martinsville, Indiana 46151. The School Corporation anticipates the notification of the most appropriate response and awarding BOT Agreement on December 19, 2024, at the regular School Board Meeting. A successful Offeror will be determined based on the criteria stated in the Board-approved specifications. The Board reserves the right to reject any and all Proposals.

Dated this November 20, 2024.

The Metropolitan School Board of Martinsville