

METROPOLITAN SCHOOL DISTRICT OF MARTINSVILLE



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April 10, 2026

Mr. Clark,

From your report:

1. We have cleaned the HVAC unit, and we have also cleaned the carpet in Room 105 (Thursday, April 9, 2026).
2. The damper in Room 115 was adjusted to allow more outside air inside (Thursday, April 9, 2026).
3. The ceiling tiles in Room 110 that were damaged were replaced (the day you were there and suggested it).

Respectfully,

Kyle Stout
Director of Operations